



IPRO-Support

New VAT-rate: What has to be done?

In order to process the VAT-rate change on Tuesday, January 4th without problems, please note the following:

- EPoS must be cashed up, in order to have clear cash reports
- Run a data backup
- Run a maintenance
- Enter new VAT rate and date in System Preferences (please see below for details)
- Edit any receipt or other text form where 17.5 is used in a calculation instead of the /VAT/ code or appears in plain text.
- Decide what you want to do with the stock:

The sales prices in the stock have to be calculated with 20 % VAT from January 4th.

You decide, when and how this is done, and whether or not you re-label the existing stock.

The moment of spectacles collection (pick-up date) defines the valid VAT-rate.

Please read the following chapters to see what has to be done and how you can prepare for the change.

Our suggestion is: **Calculate with the new VAT-rate from January 4th for new stock.**

The two options for the stock:

You re-label your whole stock with the new VAT!

Work load: High: New calculation of all items in the winIPRO stock control, printing of new labels, attaching new labels at all existing products.

Select calculation with new VAT-rate.

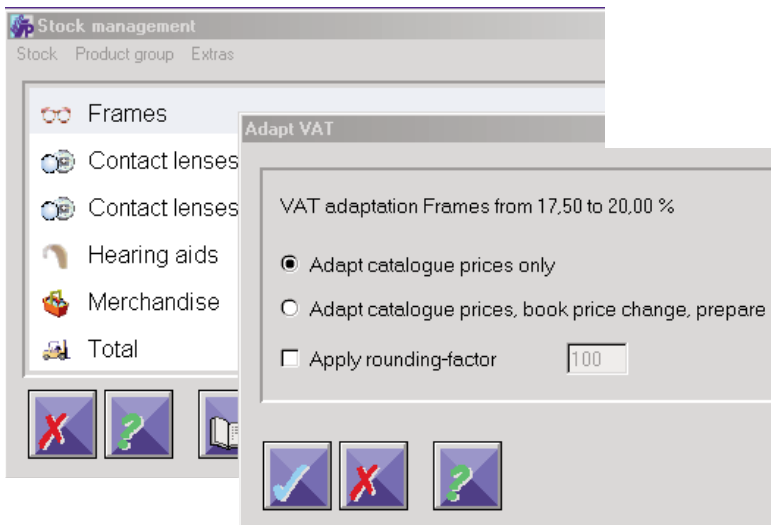
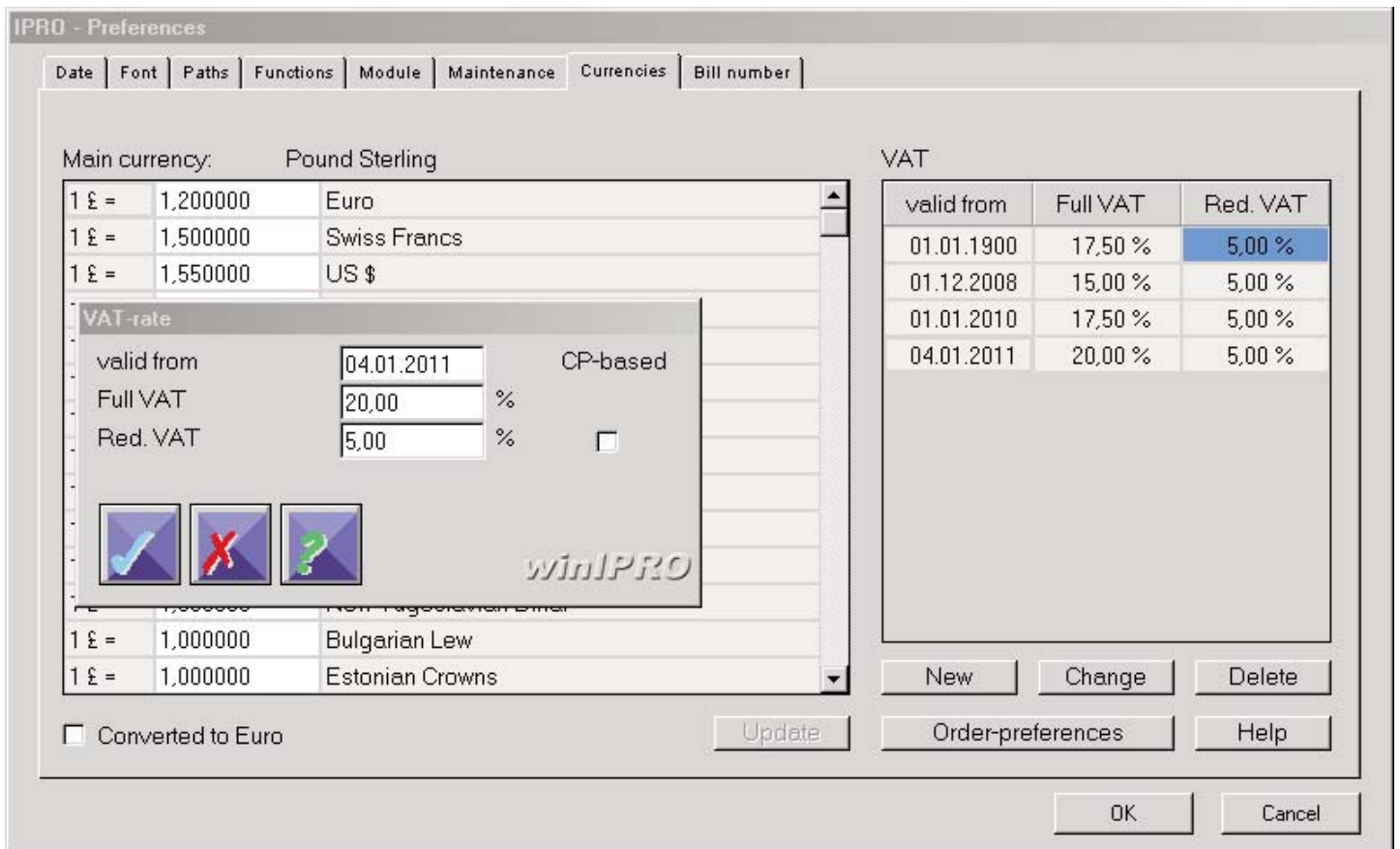
Advantage: All labels have a uniform and clean form again.

You only label the new stock entries with the new VAT!

Work-load: Low: Adapt catalogue prices in the stock.

Do not select calculation with new VAT-rate.

Advantage: Re-labelling is not necessary.



The preparation for the new VAT starts with a data backup and a maintenance. After the maintenance, go to System – Preferences – System Parameters – Currencies Tab, click on „New“ and enter the date and the new Rate; for reduced VAT, enter the former reduced VAT value.

Then, you decide if you wish to start calculating with the new VAT immediately.

Option 1: You do this on your own, following the instructions in this VAT-rate change paper, you receive email support. Please contact the hotline only if you run into problems.

Option 2: We make an appointment for remote support and support you via dial-in facilities, help you with the rate change, the text-form modifications etc. We charge GBP 17.50 per quarter of an hour.

Service and Support have a face

This is ours – winIPRO

Accept our invitation and contact us.
All our team look forward to it.

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